

**Library Trustees Meeting – Minutes
November 17, 2023**

Called to order 3:48 pm

Present: Dawn Hall, Wayne Hall, Dana Cassell, Tom McCorkhill

Bills presented and paid 10/13/23 – 11/17/23:

Consolidated Communications - \$103.59
Baker & Taylor - books - \$215.64
Park Street Foundation – Ancestry Library Edition - \$150.00
Park Street Foundation – Heritage Quest - \$150.00

Renovation expenditures paid 10/13/23 – 11/17/23

Baker & Taylor - children’s books - \$237.14

Tech Grant expenditures – 10/13/23 – 11/17/23

Town of Stratford for Amazon orders - \$1,067.31 (2 laptops, 1 printer)

October Minutes – Dana motion to approve/Dawn second

Treasurer’s Report November

Checking balance as of 11/17/23 = \$12,917.98
Savings balance as of 9/30/23 = \$2337.86
Edward Jones Mutual Funds as of 10/27/23 = \$26,880.67

To deposit - none

November Treasurer’s report – Wayne motion to approve/Dawn second

Mail – nothing of note

Library circulation totals October 2023

Total circulations – 97
DVDs – 19
ILL – 19
Reference - 1
Computer users – 11
Nintendo Switch users - 2
Total patron visits - 71
Visitors - 67

New cards issued – 0

Cash receipts October 2023 - \$10.00

Calendar: Closed Thanksgiving 11/23 & Friday 11/24

Old Business:

Tom waiting for library credit card to order remaining Amazon cart items – also wireless mice, toner, and new computer for circ desk

Finished filling out application and will send this coming week

Friday Playgroup getting smaller – Britney working on new ideas and Tom will gather input on summer reading programming

Wayne and Dawn to complete painting fan and hiding wires later this month

New Business:

Tom to investigate ordering larger size laminator for making Storywalk pages, perhaps first to start StoryWalk ILL in NH – these are already offered in VT and ME and will make choices for books to purchase for Storywalk – need 2-3 copies of each book

Estimating \$2,500 for StoryWalk building supplies, Wayne to talk to Ryan about changes to design as estimate presented is not quite what we need

Tom reported all books now in TinyCat and State Catalog, next will be DVDs (but not to be shared in State Catalog for ILL)

Paul is setting up Dept 54 Christmas display with train for December and January – made flyer to promote

Discussed 2024 Budget – when Storywalk up and running in 2025 will add 1.5 hours per month for changing out stories 9 months of the year – no changes December, January, March

Next meeting – December 8th at 3:45 pm

Meeting adjourned 5:05 pm - motion Dawn, Dana second

Respectfully submitted,
Wayne E. Hall