

**Library Trustees Meeting – Minutes
August 13, 2021**

Called to order 3:50 pm

Present: Dawn Hall, Dana Cassell, Wayne Hall, Tom McCorkhill

Bills presented and paid:

Baker & Taylor – books - \$119.52

Amazon – DVDs - \$ 48.80

Demco – supplies - \$62.67

Treasurer’s Report:

Checking balance as of 8/13/21 - \$4753.87

Savings balance as of 6/30/2021 - \$2337.33

Edward Jones Mutual Funds as of 7/30/21 - \$32771.43

To Deposit – nothing

July Minutes – Dana motion to approve/Dawn second

August Treasurer’s report - motion to approve with removal of note “nothing due this month” under expenses- Dawn/Wayne second, Approved

Mail – nothing of note

Library circulation totals for July 2021:

Total circulations – 168

DVDs – 73

ILL – 13

Reference - 0

Computer users - 6

Total patron visits - 56

Visitors - 33

New cards issued – 1

Cash receipts for July 2021 - \$8.00

Calendar: nothing

Old Business:

Discussed mask and library patron policies in light of rising COVID cases. Will keep supply of free masks available and follow any state and/or local mandates.

Discussed adding borrowing limits to the Use of Library Policies Document

New Business:

Fall decoration

Any other new business

Next meeting – September 10th at 3:45 pm

Meeting adjourned 4:15 pm - motion Dawn, Dana second

Respectfully submitted,
Wayne E. Hall