

Town of Stratford

Application for Junkyard, Machinery/Equipment Yard, and Salvage Yard License

Pursuant to RSA 236:121, junkyard licenses are required and they expire on March 31st of each year. Junkyard licenses may be renewed upon payment of an annual license fee to the Town of Stratford in the amount of (\$2.50) pursuant to RSA 236:122.

Why is the town trying to license my parts pile, junk, or unregistered vehicles?

1. Stratford in keeping with existing state law, requires junkyard licenses.
2. To help individuals, small businesses, and companies get into compliance, the Selectmen will assist in getting your initial license. Our intent is to work with you to help you at the least amount of expense to you and to the town, with minimal intrusion.
3. You have not been “selected” for this application because you were reported to the town. All properties that a pile of junk parts or equipment, as well as actual junk or unregistered vehicles should consider this application.

Why is it necessary to do this?

1. This license is required by state law. Whether you are applying for a junkyard license for the first time, have had an unlicensed junkyard or salvage area or equipment or machinery area for many years, or are applying for a renewal of an existing license, the Selectmen can answer questions you have about requirements described in the RSAs.
2. You may need to apply to the Zoning Board for a location certificate and then the Selectmen for application approval. The Selectmen will help you with that process as well.
3. Applications that are incomplete will be reviewed by the Selectmen, who will assist you in completing them.

How do you get a license?

1. New applications for a license are required each year. All required, pertinent documents need to be submitted for that license period.
2. If you have any questions regarding the application process, contact the town office at 922-5533.
3. All permits granted are personal to the applicant and cannot be re-assigned to someone else; they have to apply themselves.

What does it cost?

1. Junkyard licenses will be renewed without a hearing if all provisions of the Town’s land use ordinance and RSA 236:111, et seq. have been complied with during the license period.
2. The application fee for a license or renewal of an old license is \$2.50. It has been set low to help you get licensed. The law permits charges of up to \$250. The fee offsets costs associated with licensing (but not testing).
3. If it is necessary to test your soil for contaminants, you may be required to pay for that testing.

What if my yard has oil spills or other problems?

1. At the discretion of the Selectmen, appropriate investigations may be conducted prior to the issuance of a renewed junkyard license including, but not limited to, testing of surface and subsurface water for contamination by hazardous or toxic substances.
2. The Town may enter the junkyard site with proper notification for the purpose of obtaining surface and subsurface groundwater samples and inspecting the premises for compliance with the RSAs.
3. If you are not in compliance, the Selectmen will offer suggestions for best management practices and refer you to materials provided to the town by the state. This will provide you with information and guidance on how to bring your site into compliance so you won’t have future problems.
4. Our purpose is to work with you; our intent is not to report those who voluntarily come forward to apply for a license. During the first year or so, as long as you work with the town to address problems identified, the town will work with you.

How do I know if I can get a license?

1. Notice of Approval will be granted when you receive a copy of the approved application form signed by the Selectmen.

What should I be checking for or thinking about?

1. Refer to the checklist on the following page. Before proceeding with this application, answer the questions.
2. If the answer to any question is yes, talk to the Selectmen before proceeding with the application.

Town of Stratford
Checklist for Junkyard, Machinery/Equipment Yard,
and Salvage Yard License

What to Check For	YES	NO
Is junk located within 30 feet of any highway?		
Does the placement of the junkyard and junk material meet all front, side and rear setback requirements? (see RSA for details)		
Does the area occupied by junk at any time exceed by more than 10% the area occupied by junk on the date of initial or renewed licensing by the Board of Selectmen?		
Does the junk material exceed 10 feet in height?		
Is the junk material substantially screened from any highway and from abutting premises and reasonably secured from unauthorized entry?		
Is the junk material stored in a way that prevents any of it from being transferred off the premises by wind, water, or other natural causes?		
Are all paper, cloth, rags and other fibers and activities involving the junkyard operation within fully enclosed buildings?		
Is the junkyard maintained to prevent any menace to public health and safety, including the breeding, harboring or infecting or rats and other rodents, vermin insects and the accumulation of stagnant water?		
Is the junkyard in compliance with any health or sanitary law, ordinance or regulation of the State of New Hampshire?		
Does the junkyard prevent offensive or obnoxious sounds or odor; and is not a public or private nuisance.		
Is oil, grease, gasoline, tires or similar material burned at any time, and is all other burning done in suitable containers, attended and controlled at all times?		
Have provisions been made for monitoring wells of surface or subsurface groundwater for the purpose of testing for contamination by hazardous and toxic substances and is testing conducted regularly at the expense of the owner with the results provided to the Town?		
Is a plot plan of the property drawn to scale with location of the junkyard and other structures attached?		
Are the bounds of the land included in the junkyard area marked by permanent boundary markers?		
Is the junkyard area more than 660 feet from the right of way lines of Class I, II, or III highway?		
Is the junkyard area more than 300 feet from the right of way lines of Class IV, V, VI highway?		
Is proof of ownership or right to use the property by the applicant for the license period is provided?		
Is the junkyard property presently in current land use?		
Is the junkyard property located on a class VI road?		
Is any part of the junkyard property located within the wetland conservation district?		
Is the junkyard property located within the floodplain?		
Is the junkyard property located away from the aquifer?		



Permit #	
Permit period	
New \$250.00	Renewal \$50.00
<input type="checkbox"/> Cash	<input type="checkbox"/> Check #

**Junkyard License Application
Town of Stratford**

1956 US Rt. 3, PO Box 366 N. Stratford, NH 03590

Name of landowner _____
 Home Phone _____ Work Phone _____
 Address _____

 _____ State _____ Zip _____

Name of applicant _____
 Home Phone _____ Work Phone _____
 Address _____

 _____ State _____ Zip _____

Street Location	Tax map #	Lot number #
The undersigned hereby agrees that this licensure will be held in accordance with the foregoing statement and with the plans and specifications submitted; and that the license will conform to the laws of the State of New Hampshire. This license to be subject to inspection as required by the Designated Agent of the Board of Selectmen.		
Owner's/Applicant's signature		Date

FOR TOWN USE ONLY

Application received (date)	By	Application accepted (date)	By
Junkyard License granted		Junkyard License denied	
For reasons/conditions:			
Junkyard License issued (date)	Junkyard License #	Junkyard License fee	
Approved by Board of Selectmen (two signatures required)			Approval date

PLOT PLAN

Show location of junkyard, roads and all buildings on lot with setback measurements from lot lines and right of way access. Denote well or water supply locations.

SCALE: $\frac{1}{4}$ inch = _____ feet



I certify that these plans and specifications comply with state and/or local ordinances and will be followed during the year for which the license is granted.

Owner's / Applicant's signature: _____